

“ We need experience, knowledge and specific competencies to generate fast changes.

Francesco Caberlin
ASVI Student 2012



Master
HOPE

HUMANITARIAN OPERATIONS IN
EMERGENCIES - MANAGING PROJECTS,
PEOPLE ADMINISTRATION &
LOGISTIC IN THE FIELD



Marco Bertotto
Master Director
Head of Public Awareness
Medici Senza Frontiere



From 1960 until today humanitarian emergencies have increased reaching, in the five years 2008-2012, nearly 2 billion people who became victims of conflicts and natural catastrophes. The specific competences of professionals operating in emergencies have become ever more fundamental to be able to effectively respond to humanitarian needs.

The mission of ASVI's Master HOPE is to train, through an International approach, the professionals and managers engaged in of humanitarian assistance.

HOPE is aimed at all those who intend to acquire and to be able to manage the knowledge and competences required to operate in a responsible and effective way in the prevention and response operations to reduce harm caused by modern disasters and complex emergencies. The programme offers a complete and advanced training on the major challenges and trends of the humanitarian sector, from an operational point of view as well as from the policy side.

HOPE is open to humanitarian workers, professionals in similar fields and motivated and qualified youth who apply through their experienced teachers and recognized partner organizations; a mix of diverse participants and faculty members will engender a unique programme thanks to the excellence of its contents and its pragmatic orientation.

The HOPE Master course will represent a considerable asset for the students who will so obtain good opportunities to be employed in humanitarian organizations. The offer is enriched by the Disaster Simulation Field Exercise in a highly specialized humanitarian relief operation to learn in practice how to execute the activities in an emergency scenario, managerial training, sharing the decision making with some of the main protagonists of the sector, and in-depth knowledge of specific interventions.



Sandro Calvani
Professor of international
umanitarian affairs at
webster university Bangkok.
Direttore dell'UNICRI,
rappresentante
dell'UNODC, Coordinatore
ONU e Caritas.
Presidente IMPACT- il
Comitato Scientifico di ASVI
Senior Adviser for strategic
planning at Mae Fah Luang
Foundation.

It's a matter of HOPE: New humanitarian crises call for a more professional and effective response. Since more than two decades, humankind is struggling to adapt our societies, political systems and marketplaces to the deep changes in human security, caused by the very strong forces of globalization. Accompanied by unprecedented political instability, widespread violence, inhuman oppression of marginalized groups or minorities, unprecedented humanitarian crises are no longer breaking news, just because they are every day news. Most often International institutions, crisis management and study centres could not even understand what was going to happen until it happened.

Experts and scholars of fast and disruptive socio-economic transitions are tempted to attribute the frequent shocks of human security to the growing inequality among nations and in most cases inside nations, as well as to the modern awareness of it.

Political gurus and leadership scientists instead suggest considering also the impact of the deep shift from 20th Century's traditional pyramids and continuity of power, decision-making and markets, to the new circularity and discontinuity of the 21st century. Nowadays however the flux of energy, water, climate change, migrants, human rights, democracy, availability, and access to information, food, education, labour and health are so confusedly entangled that it is increasingly difficult to describe their fundamental aspects by using traditional methods of research of political and economic science.

Our difficulty in understanding what causes so many and such expanded humanitarian crises should not transform itself into an unjustifiable inability to respond to man-made and natural disasters, internal and international conflicts, often accompanied by massive human rights abuses. Through hundreds of its humanitarian organizations in every sector, and thousands of well-described case studies and good practices, humankind now enjoys enhanced knowledge of what represents an appropriate response to all kind of needs and risks. The order of magnitude of humanitarian science is large enough to create a global ethical responsibility to do what is right when a disaster or a conflict strikes and to pro-actively protect the victims.



Master Director: **Marco Bertotto**

Senior Advisor: **Sandro Calvani**

Operational Support and Training Coordinator: **Lodovico Mariani**



In partnership with:

In collaboration with: **UNHRD.**

ASVI is member of **Euclid Network**, the third sector leaders association

Main Partner:



Croce Rossa Italiana



Twinned with the Master in Humanitarian Affairs of Webster University of Bangkok.

MASTER HOPE HUMANITARIAN OPERATIONS IN EMERGENCIES

OBJECTIVES

Humanitarian aid is a sector that aims specifically to “save lives, alleviate suffering and maintain and protect human dignity during, and in the aftermath of emergencies”. To be effective and to work in this particular sector require specific skills and competences. The aim of the Master is to provide advanced training to professionals to access the sector properly equipped to cope with this challenging environment. The curriculum of the Master refers to the **Core Humanitarian Competencies Framework**, developed by the CBHA - (Consortium of British Humanitarian Agencies) to define the knowledge, skills and attitudes needed to work as a humanitarian professional. The Master provides maximum adherence to the requirements of professional organizations and the demands of the labor market, thanks to the support and contribution of ASVI's network of partners involved in the project. The main partner of the Master is INTERSOS - Humanitarian Aid Organization. Mr. Lodovico Mariani, Operational Support and Training Coordinator at INTERSOS, is the Co-coordinator of the Master. The Director of the Master is Mr. Marco Bertotto, Executive Director of **AGIRE**, an Italian umbrella organization gathering 10 humanitarian NGOs who come together to effectively respond to international disasters. Other partners of the Master are **OXFAM** and **Save the Children**, contributing their wide expertise to the quality of the Master. **World Food Programme**, through the United Nations Humanitarian Relief Depot (**UNHRD**) based in Brindisi is the technical partner of the Master, and will provide facilities and expertise for the field simulation, that will be held at the end of the course. **The course on Sphere standards will be delivered by certified Sphere trainers.** All the faculty will use a training methodology based on a participative and pro-active approach. A person centered teaching method will be used, shifting the focus of the training from knowledge transfer to an interactive methodology of knowledge sharing and management, which combines active, co-operative and inductive learning.



The duration of the Master is 12 months with 1080 hours, which include classroom training and an e-learning platform, plus an intensive week of field simulation in the UNHRD-WFP training centre in San Vito dei Normanni.

SPECIFIC OBJECTIVES

The Master will provide participants with the following knowledge, competences and attitudes:

Understand the global humanitarian environment, its specificity and how to approach it in a professional and effective way. Understand the operating context and key trends, stakeholders and practices affecting current and future humanitarian assistance operations. Be accountable for the results and use resources effectively to achieve lasting results. Develop and maintain collaborative and coordinated relationships with affected communities, humanitarian actors and other relevant stakeholders. Operate safely and securely in a pressured environment. Adapt to pressure and to change in order to operate effectively within the humanitarian context. Demonstrate humanitarian values and principles, and motivate others to achieve results in complex situations. Have solid knowledge of the quality and accountability standards relevant within the sector. Make direct contact with the most relevant and reputable NGOs and humanitarian actors.

CORE LEARNING SUBJECTS

- General Framework of Humanitarian Assistance;
- Standards, Principles & Codes of Conduct;
- International Humanitarian Law;
- Project Management in Emergencies;
- Humanitarian Logistics;
- Humanitarian Financing;
- Administration & Finance;
- Leadership and Human Resources Management;
- Advocacy and Communication;
- Quality and Accountability Standards;
- Personal Safety, Health & Security;
- Emergency Preparedness;
- Disaster Risk Reduction & Resilience;
- Capacity Building in Humanitarian Contexts;
- Refugees and IDP's rights;
- Shelter, Recovery & Reconstruction;
- Water, Sanitation & Hygiene;
- Livelihoods;
- Food & Nutrition;
- Health;
- Protection & Human Rights;
- Education.





THE OCCUPATIONAL PROSPECTIVES

THE OCCUPATIONAL PROSPECTIVES

Entry Profiles

The HOPE Master is mainly directed towards professionals who aspire to operate inside the humanitarian agencies (United Nations, NGOs, Red Cross, government agencies...) in the sectors of humanitarian assistance and response to disasters and to complex emergencies. Specifically:

1. Humanitarian operators who, after working for some years in the field, intend to review their practical and theoretical competences and start to reflect on their acquired experience.
2. Officials with diverse backgrounds, proven experience and personal motivation who intend to move into the humanitarian sector (Red Cross or civil protection volunteers, professionals in development co-operation, social-health workers, educators, etc.)
3. Recently graduated with a degree in a relevant field and professionals with different backgrounds, or work experience, including or as volunteers in a similar pertinent professional environment, who intend to enter the humanitarian sector.

For profiles 1 and 2, the admission requirements are at least 2 years of experience in the humanitarian field, or in sectors of International solidarity and volunteering. For the entry profile 3, at least three year degree in a subject such as International Relations, Political Science, Engineering, Medicine, Economy, Anthropology, or other similar subjects, or three years work experience in logistics, human resources, administration, health, engineering... For all participants a good knowledge of



the English language is required (B2-Upper Intermediate - C1-Advanced)

The selection is carried out through an analysis of the applications, and a motivational interview and a competence appraisal .

JOB OPPORTUNITIES AND OCCUPATIONAL PROSPECTS

The Master HOPE was co-designed with the main executives in the humanitarian sector and their organizations and up-dated through the most recent and reliable investigations on the competence and professional profiles requested in the humanitarian environment at international level. Guarantees of job placement at the end of the course include the strict reference of the HOPE Master to the needs of the humanitarian professional market with respect to its extreme complexity and growing responsibilities as well as its experienced staff and faculty as well as the operational partnership with Intersos (Main Partner), Oxfam, Save the Children, UNHRD.

PROFESSIONAL PROFILES

The Master HOPE trains professionals who intend to work with NGOs, United Nations Agencies and other International organizations with strategic and operational functions in the humanitarian assistance sector and international assistance.

The reference profiles are:

1. Project Manager and Field Coordinator in Emergencies (generalist)
2. Finance and Logistics Officer
3. Emergency Advisor and Policy Officer in Humanitarian Aid
4. Humanitarian Assistance Specialist (on food and nutrition, health, wash, protection...)

Profiles 2 and 4 foresee a pre-existing professional background, to which the Master proposes to integrate the required specific competence in the humanitarian sector.



THE DIDACTIC MODEL



THE DIDACTIC MODEL

The didactic ASVI Model patented “TNT”, Technologies for No profit Training®, is a model of training which winds through qualifying contents and processes. It includes the online interactive ‘Moodle’, the Webinars recorded live as a virtual class, the Workshops, Field Simulation Experiences, the LOE-Learning System Outcomes Evaluation, the tutoring in groups or individual, the teamwork and the ‘Peer Assessment’ for the duration of the programme. The consultations and sharing with sector operators, the Alumni Community and ASVI’s partners, allow a growth of the didactic opportunities and networking, within an approach -as far as possible- peer2peer. It is a Master Diploma of value and a privileged advanced degree to join the sector.

Students are required to commit approximately UNHDR 10 hours of total study per week, per day or in the weekends.

Unpaid work training not obligatory and not included in the calculation, at the end of the Master 5, unpaid work programmes will be offered in the partner organizations of ASVI. The average study period is 10 hours per week to be carried out weekly.

12 Months (December 2014 - November 2015):

860 Compulsory Hours Sub-Divided Between:

120 Classroom Hours (Rome, At Intersos,

15 Days During The Weekends)

40 Hours Workshop and Field Simulation Experiences (At UNHDR Brindisi, 5 Days)

100 Hours Team Work And Peer Assessment

620 E-Learning, Webinars, Tutoring

DISASTER SIMULATION FIELD EXERCISE

WFP/UNHRD is a technical partner of the Master, and will provide facilities and expertise for the field simulation, due to be held at the training centre of San Vito dei Normanni at the end of the Master.

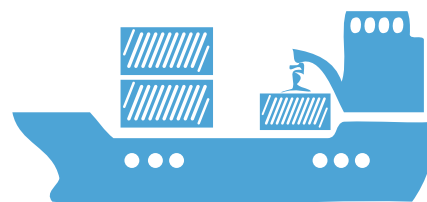
In the 5 days (2 days workshop - 3 days simulation), students will find themselves immersed in a disaster scenario and will put in practice skills and competence acquired during the Master course.

UNPAID WORK ATTACHMENTS

At the end of the Master, students may apply for 5 opportunities for unpaid work attachments in the partner organizations of ASVI.

ORIENTATION CAREER PLAN, PROFESSIONAL DEVELOPMENT AND OUTPLACEMENT

During the Master you will be given the opportunity to discuss your career plans with humanitarian organizations’ HR managers and ASVI outplacement consultants. But HOPE Master’s career services don’t stop when the diploma is obtained. ASVI will help you to find the right opportunities and organisations to focus your skills and competences on. A job vacancy information support will be available to find the most interesting work placements. You will have the opportunity to join relevant international networks such as ASVI Social Impact, the Community Alumna and Euclid Network- the Association of European Non profit Managers. One year after the award of the diploma, ASVI will propose a follow up interview to review your professional situation.





LEARNING OBJECTIVES OF THE MASTER

Humanitarian aid aims specifically to “save lives, alleviate suffering and maintain and protect human dignity during and in the aftermath of emergencies”. To be effective and to work in this particular sector specific skills and competences are required. HOPE Master is designed to provide advanced training to professionals willing to access the sector properly equipped to cope with this challenging environment.

1. Understand the humanitarian sector its specificity and how to approach it in a professional and effective way
2. Understand operating context, key stakeholders and practices affecting current and future humanitarian interventions
3. Be accountable for the results and use resources effectively to achieve lasting results in the humanitarian response
4. Develop and maintain collaborative and coordinated relationships with all relevant stakeholder
5. Operate safely and securely in a pressured environment
6. Adapt to pressure and change to operate effectively within humanitarian context
7. Demonstrate humanitarian values and principles, and motivate others to achieve results in complex situations
8. Having a sound knowledge of the main humanitarian standards
9. Get in contact with the NGOs network through the stage (not compulsory)





CALENDAR WORKSHOP AND EVENTS

1 workshop (6 weekends of full immersion, for a total of 160 hours including the Disaster response simulation at the UNHCR base) complement the distance learning sessions (820 hours) and the team work (100 hours)

30 Jan - 1 Feb 2015

INTRODUCTORY MODULE

An introduction to humanitarian action. The module explores the moral and ethical imperatives underpinning humanitarianism and analyses the challenges faced in supporting the most vulnerable populations affected by man-made and natural disasters.

LEARNING OBJECTIVES

General

- Understand the operating contexts, the role and responsibilities of key international and national stakeholders, as well as the principles and standards widely accepted within the humanitarian sector.

Specific

- Demonstrate understanding of the different phases of humanitarian response including preparedness and contingency, Disaster Risk Reduction, response and recovery.
- Understand the political and cultural context and the underlying causes of humanitarian crisis.
- Demonstrate understanding of your role and that of your organization within the broader humanitarian system.
- Demonstrate an understanding of coordination mechanisms among key humanitarian actors.
- Know and apply the most relevant quality and accountability standards in the humanitarian sector as well as the applicable international law

Main subjects

- General framework of humanitarian action
- Key stakeholders
- History of humanitarianism
- Principles, Standards and Codes of Conduct
- Applicable international law
- Impact and dilemmas of humanitarian response

Training team

Marco Bertotto - Lodovico Mariani - Gianni Rufini - Leonardo Carmenati
Introduction to Red Cross system - CRI expert Legal Framework

A Coffee with a relevant guest

(Head of Emergencies at the Italian Ministry of Foreign Affairs)

Online

Humanitarian Principles in practice - Dissertation on a case study (22 h)

Reading of a bibliography on a humanitarian case study and production of a brief paper

Webinar: Discussion on a practical case with Gianni Rufini (2 h)

A moral dilemma discussed openly with an experienced humanitarian expert.

In the field of humanitarian action, making ethically justified decisions is challenging, a case is proposed to students, who will have to discuss it in the light of the humanitarian principles.

An introduction to project management in emergencies: from the preliminary assessment to the final evaluation.

LEARNING OBJECTIVES

General

- Understand and apply advanced principles and practices of project management in humanitarian action Have an understanding and ability to apply the PCM in humanitarian actions

Specific

- Understand why Project Cycle Management (PCM) is important, but not sufficient
- Acquire an appropriate capacity to apply basic elements of PCM in humanitarian contexts
- Understand and apply Logical Framework Analysis project cycle in emergencies including assessment, proposal writing, delivery, monitoring and evaluation;
- Understanding of different methodology for planning projects
- Know and practice alternative tools of disaster management to ensure involvement and participation of affected communities

Main subjects

- PCM in emergencies
- Project Management tools and techniques
- From Needs Assessment to Programme Evaluation
- Main tools and alternative methods

Training team

Markus Mocke - Chris Devlin - Silva Ferretti

A Coffee with a relevant guest Lucio Melandri

(Head of Office UNICEF Amman) or other senior UN officers overseas

Online

Pre - readings

Reading materials to study before the sessions

Pre reading materials on the subject will be provided to the students in order to prepare a proper background for the session

A logframe - group online exercise

Based on a needs assessment the students - working in groups - will be called to complete a logical framework for the action. Then the document will be discussed through a peer review

A workplan - group online exercise

Based on the logical framework produced in the previous exercise the students - working in groups - will be called to complete a working plan. Then the documents will be discussed through a peer review

Webinar: Raising funds for emergencies, Shelly Sandall, president of AGIRE - Italian Agency for Emergency Response (Italy).



The module will explore how to manage the financial and logistics resources in the critical first stages of an emergency. In fact Finance and Logistics play a crucial role in the achievement of humanitarian objectives and plans.

LEARNING OBJECTIVES

General

- Learn how to manage financial resources and logistical assets in an accountable, efficient and cost effective way.

Specific

- Understand and apply solid financial management practice in humanitarian programs
- Demonstrate knowledge of all administrative and financial procedure in the grant management cycle
- Establish systems to manage cash, stocks and procurement in challenging environments
- Understand and manage a Humanitarian Supply Chain Response

Main subjects

- Financial Management in Emergencies
- Budgeting and financial planning
- Funding strategies and relations with donors
- Managing a Humanitarian Supply Chain
- Humanitarian procurement procedures and implementation
- Warehousing and Inventory
- Fleet Management

Training team

Lodovico Mariani - Kostas Moschochoritis - Giancarlo Pepe

A Coffee with a relevant guest Filippo Ungaro

Communication Director at Save the Children Italy: Working with media in emergencies.

Online

Budgeting

Based on a project narrative, students - working in groups - will be asked to compile a budget respecting the financial rules of different donors. Then the document will be discussed through a peer review

Financial Plan

Based on the budgets prepared in the first online exercise, students - working in groups - will be asked to compile a financial plan. Then the document will be discussed through a peer review

A workplan - group online exercise

Based on the logical framework produced in the previous exercise the students - working in groups - will be called to complete a working plan. Then the documents will be discussed through a peer review

Webinar: Innovation and technology in the humanitarian sector

With a representative of the Humanitarian Innovation Fund

Innovation and technology are crucial to make humanitarian aid more effective and cost-efficient in the future. The Humanitarian Innovation Funds is a landmark grant-making fund to support organisations working in countries and regions facing humanitarian challenges to develop, test and share new technologies, products and process. It represents a collective effort to enhance the contribution of innovation to improving operational humanitarian performance at the field level

Webinar: A day of a logistician

With Saverio Ojetti - Logistics officer INTERSOS HQ -

In humanitarian disaster or conflict situations it is critical that aid workers deliver their best quality work. Yet in a sector characterised by high turnover, rapid deployments, steep learning curves, and the need to collaborate with multiple humanitarian actors, it is important to refer to coherent and easy-to-use standards in order to deliver their best work, and to be accountable to the communities they serve. The module will give the opportunity to have a full understanding of the current standards and practices and to discuss constraints and challenges with a critical approach.

LEARNING OBJECTIVES

General

- Have a general understanding of the set of standards, putting them in practice with interactive exercises.

Specific

- Know all the main sectors (clusters) of humanitarian response
- Use the main standards along the project cycle, to plan, monitor and evaluate humanitarian operations.
- Manage humanitarian standards in order to increase quality and accountability to both beneficiaries and donors

Main subjects

- Sectors of Humanitarian Aid - an overview
- Standards in practice
- Disaster Risk Reduction and Resilience

Training team

Francesca Ballarin - Pia Cantini - Luca Rossi

A Coffee with a relevant guest Meet the sector: a round-table with NGOs senior representatives

Online

The Sphere standards

Sphere online training (in preparation)

The Sphere Project brings a wide range of humanitarian agencies together around a common aim - to improve the quality of humanitarian assistance and the accountability of humanitarian actors to their constituents, donors and affected populations.

The Sphere Handbook, Humanitarian Charter and Minimum Standards in Humanitarian Response, is one of the most widely known and internationally recognized sets of common principles and universal minimum standards in life-saving areas of humanitarian response. The Sphere e-learning course aims to strengthen the effective use of the Sphere Handbook, Humanitarian Charter and Minimum Standards in Humanitarian Response

Webinar: Protection and human Rights

With Alda Cappelletti - INTERSOS HoM South Sudan -

The concept of protection encompasses all activities aimed at ensuring full respect for the rights of the individual in accordance with the letter and the spirit of the relevant bodies of law i.e., human rights, international humanitarian law and refugee law. In the last 15 years, humanitarian organisations have increasingly incorporated into their mandates programs aimed at protection people at risk from all forms of violations, exploitation and abuse. Such approach has solid moral and legal basis but is deemed as controversial for its potential adverse implications in terms of access, security and coherence with humanitarian principles.

One of the central factors in the success of humanitarian action has been the dedication of staff - ordinary people doing extraordinary things, despite working in challenging and insecure environments. All agencies operating in relief, development or advocacy have learned the hard way that proper support and management of staff is a critical success factor in delivering their mission. The module will be delivered by People in Aid staff, and will be based on the 'Code of Good Practice in the management and support of aid personnel' standards.

LEARNING OBJECTIVES

General

- Demonstrate humanitarian values and principles, and motivate others to achieve results in complex situations, independent of one's role, function or seniority.
- Operate safely and securely in a pressured environment.

Specific

- Acquire basic tools on how to operate safely and securely in a pressured environment
- Understand the importance of contributing positively in a team
- Understand the importance of sharing useful information and knowledge with partners
- Develop and maintain collaborative and coordinated relationships with stakeholder and staff
- Operate safely and securely in a pressured environment
- Adapt to pressure and change to operate effectively within humanitarian context
- Demonstrate humanitarian values and principles, and motivate others to achieve results in complex situations

Main subjects

- Leadership and people management
- Personal Safety, health and security
- Intercultural awareness

Training team

Emmanuelle Lacroix, People in Need

A Coffee with a relevant guest Stefano Peveri WFP- UNHRD

A visit to Brindisi Humanitarian Depot

Online

Online training: Basic Security on the Field I and II

United Nations Basic Security online training (in preparation)

Webinar - Code of good practice - a focus

Jonathan Potter (Executive Director at People in Aid)

A deepening of the Code of Conduct with the Director of People in Aid, having the occasion to deepen the issues emerged during the lesson.



The last module of the master will be dedicated to the field simulation. The simulation is meant to serve as a tool in the process of preparing students for work in the humanitarian sector by giving them a taste of on-the-ground realities and allowing them to experience how they function in such environments. By simulating a disaster, humanitarian staff can practice responding to an emergency and collaborating with diverse colleagues and dealing with relevant stakeholders in an intense emergency context.

LEARNING OBJECTIVES

General

- Build the capacity of trainees to plan and implement a response to emergency situations

Specific

- Describe the likely impact of a small or large-scale emergency operation on their country office's regular programs and staff
- List the key steps required to launch and/or join an emergency needs assessment
- List a number of the key constraints on effective management & coordination imposed by an emergency
- Apply the international standards - e.g. Sphere, codes of conduct, humanitarian principles, etc. - that should apply in preparing and implementing an emergency response
- Apply basic security and stress management procedures to apply when working with emergency teams
- List the key aims, functions and responsibilities of an emergency coordination process

Training team

Sandro Calvani - Lodovico Mariani - Francesca Ballarin

A Coffee with a relevant guest Stefano Peveri WFP- UNHRD

A visit to Brindisi Humanitarian Depot

Online

Pre - reading materials

Materials on the scenario of the simulation will be provided in advance



NOTES

The methodology used by all the trainers for the Master will be based on a participative and active approach. A person-centred teaching method will be used, shifting the focus of the training from the transmission of knowledge to an interactive methodology, which combines:

- Active learning, in which the person solve problems, answer questions, debate or brainstorm;
- Cooperative learning, that facilitate work in teams on projects;
- Inductive learning, focused on the presentation of challenges to the trainees (questions, problems, etc), whom learn the concepts/procedures in the context of addressing the challenges.

Trainers and expert included in this program may change according to availability, whereas no main changes is expected to occur in the structure of the modules.

Further seminars and webinars which are not included in the current version of the program will be planned to be held during the master to cover highly topical themes and crisis.

THE STAFF



Sandro Calvani

Sandro Calvani is senior Adviser for strategic planning at Mae Fah Luang Foundation (under Royal Patronage) in Bangkok, Thailand, Faculty at the Asian Institute of Technology and Webster University, Director Emeritus at the ASEAN Centre of Excellence on United Nations

Millennium Development Goals (ARCMDG), partner of ASVI Social Change in Asia. Former Director of UNICRI and other organisations of United Nations in various countries in four continents, and UN Co-ordinator for the fight against Aids in the Asia and Pacific area; Co-ordinator for International Aid of Caritas italiana and Head of the Delegation of Caritas International. Specialized in the management of health emergencies of large populations, management of development and conflicts, he works with a passion for innovation, sustainable human development, active social participation in governance. Has published 20 books and more than 600 articles on subjects he works on.



Marco Bertotto

Marco Bertotto is currently head of public awareness at MSF Italy. Over the last 15 years of professional career within the humanitarian sector, he has worked for several agencies both at the headquarters level and in the field. His fields of interest and work include principles and ethics of humanitarian action,

humanitarian funding, NGO management, accountability and humanitarian communication. He has worked and/or carried out field missions in Albania, Bangladesh, Haiti, Iraq, Israel, Jordan, Lebanon, West Bank and Uganda. From 2007 to 2014, he was CEO of AGIRE, an umbrella organization established in Italy by 10 leading NGOs which decided to come together to ensure a timely and effective response to major humanitarian disasters. From 2001 to 2005, he was chairman of the Italian Section of Amnesty International, after a long experience of activism in the human rights movement.



Lodovico Mariani

Lodovico Mariani is INTERSOS' Operational Support and Training Coordinator; he is based in Rome with missions in the countries of intervention. He has a degree in Political Science and for the past 10 years he has been working in the field of humanitarian aid, in particular

in situations of crisis and in conflict's areas, such as Afghanistan, Pakistan, Lebanon, South Sudan, Iraq and

Sri Lanka and Philippines. During the last years he has been INTERSOS' country representative and then Area Administrator for Asia and Middle East. He is now responsible for the Training Programme of INTERSOS, and is the trainer of the 'Core Humanitarian' training. Before approaching the humanitarian aid sector he worked in the social cooperation field in Italy, as manager of social co-operatives.

FACULTY

Teachers and trainers have a long International curriculum in the humanitarian sector. Amongst them:

- Francesca Ballarin - (Sphere Trainer)**
- Riccardo Sansone - (Oxfam Italia)**
- Marco Bertotto - (AGIRE)**
- Sandro Calvani - (Bangkok Webster University)**
- Pia Cantini - (INEE Trainer)**
- Chris Devlin - (Handicap International)**
- Silva Ferretti - (Humanitarian Aid Expert)**
- Lodovico Mariani - (Intersos)**
- Markus Moke - (ADH)**
- Kostas Moschochoritis - (Humanitarian Aid Expert)**
- Gianni Rufini - (Humanitarian Aid Expert)**
- Guglielmo Micucci - (AMREF)**
- Stefano Peveri - (WFP)**
- Filippo Ungaro - (Save the Children)**

Executive from CROCE ROSSA Italy and other international network and organizations are joining the Programme.

CERTIFICATES

**The course on Sphere standards will be delivered by certified Sphere trainers
UNDSS Certificate (United Nation Department Safety and Security)**



GENERAL INFORMATION



Head Offices: ASVI Rome at INTERSOS

Brindisi (workshop)

Duration: 12 months

Frequency: Learning Method (physical and online)

Language: English

Maximum enrolled 25 **Minimum** 10 participants

Enrolment & reunions: From 1 September 2014

Closing of Pre-enrolment: 14 October 2014

Closing of enrolment: 12 December 2014

Start of Master: 16 December 2014

First Meeting: 29 January 2014



Estimated hours of study:

860 hours sub-divided:

120 hours of class (15 days during weekends)

40 hours Field Simulation Experience (5 days)

620 E-learning and webinars

Study hours are 10 hours weekly.

THE CLASSES

The classes are made up of a maximum of 25 persons, so as to guarantee an appropriate quality of tutoring. The start of the Master will be guaranteed when a number of 10 enrolled persons is reached.

Means of Admission

Students fulfilling the above mentioned requirements may apply online and **request an individual interview** via Skype or on site. ASVI admission committee will decide upon your request. Applicants excluded for the closing of the enrollment period will be given priority in the next edition of the Master.

COSTS

ASVI has set up a scheme of reductions, discounts and installment payments open to all students.

1. The tuition fee of the Master, excluding the reductions, is € 5,397 + VAT (22%).
2. 10% DISCOUNT of pre-enrolment if you enroll by 15th October (10%, equal to 634 Euros, remaining cost VAT included € 5.706,86) with possibility of installments.
3. 10% DISCOUNT if you pay the whole amount (10%, equal to 634 Euros, remaining cost VAT included € 5,706,86)

4. DISCOUNT total of 1 e 2 (around 20%, equal to 926 Euros, remaining cost VAT included € 5,136,17)
5. MICROCREDIT: FINANCED 'PerMicro' up to 60 months (starting from 112.47 Euros per month with 60 installments on the entire amount without discounts and VAT included) and with the agreement of PerMicro.
6. CREDIT IN THE FUTURE Installment payment, in addition to the pre-enrolment discount of 10%.

INSTALLMENT with ASVI, without interest of guarantees, up to 12 installments (enrolment rate 610 Euros + 12 installments of 477,58 Euros, or from 424,74 Euros in the case of pre-enrolment)

SCHOLARSHIPS

Scholarships up to €2.000 (not available with other discounts).

Find out all the discounts available to enter the International ASVI Masters

Request an interview



ASVI
Social Change

ASVI Social Change
Sede operativa Italia:
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